

TOWN OF HALFMOON BUILDING DEPARTMENT

518-371-7410 – EXT. 2260

If you cannot keep an appointment or you're running late, please extend the courtesy by calling the office to let us know, thank you.

COMMERCIAL INSPECTION SCHEDULE

24 HOUR NOTICE IS REQUIRED PRIOR TO ANY INSPECTION, HOWEVER, DOES NOT GUARANTEE AN INSPECTION WITHIN 24 HOURS AS THEY ARE ON A FIRST COME, FIRST SERVED BASIS

THANK YOU FOR YOUR UNDERSTANDING

- Pre-Construction Site Inspection: Wetlands, Storm Water Impacts, etc.
- Pre-Footing: Before footings are poured. Re-bar must be suspended and rod for foundation walls must be in place
- Post-Footing/Grading: Before pouring foundation. Re-bar in footing must be 6' apart. Show horizons per plan.
- Foundation – Before backfill.
- Sewer/Water: Any system before backfilling. For Water Line Inspection, please call the Water Department at 371-7410 -- Ext. 2602. For Sewer Line Inspections, please call Saratoga County Sewer at 664-7395.
- Septic: Inspections of septic systems are the responsibility of the design engineer/architect. A letter of approval shall be submitted to the Building Department in order to obtain a C.O. **Town will inspect before backfill.**
- Water Wells: Well driller must be registered with the DEC. A copy of the well completion report and a water quality test report must be submitted to the Building Department in order to obtain a C.O.
- Surveyor Certification of Building Location and Floor Elevation (before framing).
- Framing/Fireplace: Rough in electric and plumbing/mechanical (before insulation).
- Insulation: Before sheetrock.
- Underdrain: Before pouring basement floor.
- Final Electrical.
- Final C.O./Fireplace: Before occupancy. After final fireplace and electrical.
- Special inspections as detailed on your permit. Erosion Control Inspection Reports by your Engineer (Filed Monthly).

**ELECTRICAL INSPECTIONS ARE TO BE ONE BY THIRD PARTY
ELECTRICAL INSPECTORS**

**POSTAL NUMBERS MUST BE VISIBLE FROM
THE ROAD OR NO INSPECTIONS**

**4" PERMANENT NUMBERS MUST BE IN
PLACE FOR A C.O.**