

Town Supervisor
Kevin J. Tollisen

Town Board
Paul Hotaling
John Wasielewski
Jeremy W. Connors
Eric Catricala



TOWN of HALFMOON

John Cooper Jr., Fire/Code Enforcement Officer
2 HALFMOON TOWN PLAZA
HALFMOON, NY 12065
COUNTY OF SARATOGA
(518) 371-7410 Ext. 2262 • Fax (518) 371-0304
jcooper@townofhalfmoon.org

EMERGENCY CONTACT UPDATE

Please print clearly

DATE: _____

BUSINESS NAME: _____

BUSINESS ADDRESS: _____

BUSINESS PHONE: _____

BUSINESS OWNER: _____

BUSINESS OWNER EMAIL: _____

EMERGENCY CONTACTS

CONTACT 1: _____ PHONE: _____

CONTACT 2: _____ PHONE: _____

CONTACT 3: _____ PHONE: _____

This form is used to assist the Code Enforcement Office and Emergency Service personnel who may be called to the businesses after hours. Please be sure that the persons listed on this form will be willing and available to respond during off-hours to assist Police and/or Fire personnel in gaining entry to your business. The above information should also be updated in the Knox Box if one is present on the building.

PLEASE BE ADVISED THAT FAILURE TO RESPOND TO ASSIST EMERGENCY SERVICE PERSONNEL MAY RESULT IN DAMAGE TO YOUR BUILDING TO FACILITATE ENTRY BY POLICE AND/OR FIRE PERSONNEL.

PLEASE EMAIL OR FAX COMPLETED FORM TO
[JCOOPER@TOWNOFHALFMOON.ORG](mailto:jcooper@townofhalfmoon.org)
(518) 371-0304